

Humane Society of St. Joseph County

WAIVER OF LIABILITY

The Humane Society of St. Joseph County takes great measures to maintain a safe environment for its staff, volunteers and visitors. Unfortunately, there is a possibility that an accident or injury may occur during your volunteer service. Please read the statement below, sign and date this form to indicate your understanding and agreement. *Please note: Each volunteer, parent, guardian, or minor must have a separate waiver filled out and signed. Please do not put more than one volunteer on a sheet.

I, _____, agree to follow all safety precautions in connection to my volunteer service for the Humane Society of St. Joseph County. I hereby release and forever discharge the Humane Society of St. Joseph County and its officers, directors, employees and contractors from any liability in connection with any costs, injury, or losses incurred directly or indirectly, during my time volunteering at the shelter, including any negligence of the Humane Society of St. Joseph County and its Officers, Directors, Employees and Contractors.

Volunteer's Printed Name _____

Date of Birth _____

Address _____

City _____ State _____ Zip _____

Phone Number (Home) _____ (Cell) _____

Email Address _____

Signature _____ Date _____

Parent/Guardian Signature _____

(if above volunteer is under age 18 a parent or legal guardian must sign)

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CODE OF CONDUCT

Initial each line if you agree. *As a volunteer at the St. Joseph County Humane Society, I agree to:*

- Never strike an animal, or handle an animal in such a way that it would be construed as rough or abusive. I will always exercise compassion and care for the animals.
- Hold absolutely confidential all information that I may obtain directly or indirectly concerning clients, animals and staff. I agree to not seek to obtain confidential information from a client. I understand that an intentional or unintentional violation of confidentiality may result in disciplinary action, including termination by the H.S. and/or possible legal action from others (i.e., clients, customers).
- Become familiar with H.S. policies and procedures, and uphold their philosophy and standards
- Donate my services without contemplation of compensation or future employment.
- Adhere to H.S. policy of not interfacing with members of the media unless otherwise instructed by the Executive Director.
- Be punctual and conscientious, conduct myself with dignity, courtesy, and consideration for others, and strive to make my work professional in quality.
- Maintain appropriate volunteer attire and maintain a well-groomed appearance.
- Attend supplemental and advanced training whenever possible
- Communicate any job-related problems, concerns, differences of opinion, conflicts, or suggestions to the Volunteer Coordinator or Executive Director.
- Adhere to the sign-in and scheduling procedures
- Notify the Volunteer Coordinator if I choose to discontinue my volunteer service.

I understand that the Humane Society of St. Joseph County reserves the right to terminate my volunteer status as a result in any of the following:

- Any abuse or mistreatment of an animal
- Failure to comply with organizational policies, rules, and other regulations
- Unsatisfactory attitude, work, or appearance
- Any other circumstances which, in the judgment of the Volunteer Coordinator and/or the Executive Director, would make my continued service as a volunteer contrary to the interest of the Humane Society of St. Joseph County

I have read and understand each of the above conditions. My signature below indicates that I agree to comply with them.

_____ Date _____
Printed Name

Signature