

PENN HIGH SCHOOL

Kingsmen Announcements

Gold - Sept. 13, 2019

All-School News:

[Penn Activities Calendar link](#)

SCHOOL SAFETY:

Safety is always our top priority. **If you see something, say something!** The Safe School Helpline is a convenient, confidential way for anyone to report information about situations that might affect safety at any P-H-M school or building. You can call the number any time of the day or night to report concerns about unsafe or potentially disruptive activities or situations including drug or alcohol abuse, weapons, harassment, bullying or threats. All calls are completely confidential.

800-418-6423 (800-4-1-VOICE ext. 359)

TEXT: 66746, TIPS

www.safeschoolhelpline.com

Download the app

- National Suicide Prevention Lifeline 1-800-273-Talk(8255) or suicidepreventionlifeline.org
- Skyward is Penn Harris Madison's new student management software. You will have access to your student's school records from the new Skyward app. In order to get connected with Skyward, your school will need to have a valid email address for each parent who wants access. Once your email is updated with the school office, you will receive login and password information for the Skyward website and app with directions on how to access it and what is available. With Skyward access you will have access to:

Updating your emergency contact information, phone numbers and email addresses
Student information like attendance, schedules and transcripts

The Skyward message center to receive important messages from your principal, teachers and school staff.

Skyward is available to parents now! Please update your personal information with your school office right away so that you have access to this valuable resource.

- **In an effort to constantly improve and enhance school safety and security, P-H-M is excited to announce that SafeVisitor has been installed in all schools.**

Please review the PHM anti-bullying document. Before we have volunteers work in our schools, we need you to view and sign the embedded document. Thank you!

Google Training Form

<https://forms.gle/J2E5YNBA4GDvBG5q8>

All visitors will now be required to present a valid photo ID which may include a driver's license, State issued photo ID, or passport every time you enter as a visitor.

Visitors/Guests would include:

- Classroom Guest Speakers
- Parent/Teacher Conferences
- Classroom/School Special Events (example: Grandparents Day)

[Click here](#) for SafeVisitor information.

- **Juniors and seniors without a Gold 3 class or students who were absent on Tuesday, please click the link below to access a quick summary of this week's SEL Advisory Lesson.**

<https://www.smores.com/mewc6>

- LOCKERS WILL NOT BE ASSIGNED AND PRINTED ON STUDENT SCHEDULES THIS YEAR. If you would like to request a locker, please fill out this [form](#).
- Homecoming Week for Penn High School is scheduled for Sept. 16-20.

Here are the Spirit Day themes for the week:

- Monday: Meme/Twin (if you can't come up with a meme, then plan to twin for the win)
- Tuesday: Pajama day
- Wednesday: Sports/Jersey/College (selected for Powder Puff players to wear jerseys)
- Thursday: Senior Toga Day and red, white, blue!
 - Freshmen--white
 - Sophomore--blue
 - Junior--Red
- Friday: Black Out

Cheer on your Classmates at the Annual Powder Puff Football Game at 7 p.m. on Wednesday, Sept. 18, at TCU/Freed Field.

- The application to the National Honor Society is now available! Any Junior or Senior with a 3.5 GPA is invited to fill out a short information form outside of Mr. Lockwood's Room 130 so they can be added to the Canvas page to gain access the application. **If you do not fill out an information sheet, you will not be able to access the NHS application on Canvas. The application is due by Friday, Sept. 27, at 4 p.m. Late applications will not be accepted.**
- Students leaving school for any reason will first require a call from a parent or guardian on the automated line: 574-258-9501.

A Student Message blue pass will be delivered to the student in order to leave at a designated time. The student needs to remember to show their blue pass to their teacher before leaving the classroom and take the pass to Door A to check out before leaving the building.

- **Payments of \$25 for Chromebook insurance can be made in the Bookstore until Sept. 13, without a Chromebook inspection.** After Sept. 13, the device needs to be inspected for pre existing damage and approved by the Tech office. There is no deadline for insurance if it goes through an inspection process.
- Lifeguard Interns Needed! Penn High School is looking for students who are certified Lifeguards to guard during the following blocks: G3, G4 and B4. See Mrs. Crist in the pool office to sign up or for information.
- The P-H-M DVT/Planetarium's 2019-2020 public shows will begin on Wednesday, Sept. 11, with a two for one event! The PHM DVT/Planetarium will be showing both a Trip Through Space and Two Small Pieces of Glass at 6:30 pm on Wednesday, September 11th. Two shows for the price of one ticket!

You can find more information at

<https://www.phmschools.org/planetarium-digital-video-theater> and on Facebook (search PHM DVT & Planetarium) or click here

<https://www.facebook.com/events/325180941536666/>!

- Girls interested in participating in Powder Puff Football can sign up with Mrs. Eutsey in Room 128.

[Click here](#) for detailed info and the permission slip.

Practices are the following dates - 8/26, 9/4, 9/9, 9/11, 9/16, 9/17 - from 6:30-8 p.m. on the practice football field.

Students participating in the Powder Puff must register on Register my athlete, sign all consent forms, and pay the \$40 insurance fee.

This season's Powder Puff Game is set for Wednesday, Sept. 18, at 7 p.m. at TCU/Freed Field.

- FIRST Tech Challenge (FTC) is a class at Penn High School for Freshmen and Sophomores. If you are in the class you are on a Penn Robotics team. Build a robot, build a community, build friendships, and create fun!

There are two FTC classes. One class happens during Gold 3 during the school day. The other class is a Zero Hour class. Zero hour is a class like any other the only difference; it happens outside school hours (school Hours = 8:10-3:30). Zero hour allows a student to take the class without sacrificing a block.

Zero Hour happens before and after school.

Tuesdays: after school (3:30 PM -5:30 PM)

Gold mornings (7:30 AM-8:10 AM)

Contact Mr. White at ewhite@phm.k12.in.us with questions.

- **Graduation for the Class of 2020 is scheduled for Friday, May 29, 2020, at the University of Notre Dame.** Representatives of Jostens will be available at certain times during the school year (to be announced in #KingsmenNation) to meet with all Seniors to order caps and gowns, order announcements, and to fill out the Senior Info Card. If you are unable to meet with a representative of Jostens, you can go online at www.jostens.com for information.

- [Click here](#) for a downloadable 2019-2020 Penn High School Calendar. The Penn School Calendar includes Gold/Black Day designation, along with the dates for Thanksgiving, Winter, Spring and all breaks, key test days, Winter Dance, Prom and Graduation.
- [Click here](#) to check out the P-H-M Community Events webpage for listings of non-school activities and events made available to P-H-M students and families by area organizations.
- Juniors and Seniors only will be able to purchase Parking Passes starting on Monday, Aug. 12, during the Student Services summer hours (8 a.m.-3 p.m.). Parking passes are not available to Sophomores.

[Click here](#) for details and the necessary forms.

- For parents with busy schedules, it can be hard to make sure that kids are eating a healthy breakfast before they go to school in the morning. Sometimes children aren't hungry right after waking up, and it's hard to find food they like to eat that is also healthy. Also, some kids refuse breakfast at home, but are hungry when they arrive at school. Fortunately, we have a great breakfast program for all students, and it's available at school every day. If morning meals are difficult for your family, let the School Breakfast Program help you out! Free meal students receive a free breakfast. Reduced price breakfast for qualified students is .30. Regular priced breakfast is \$1.10 at elementary and \$1.25 at secondary. Ala-carte is also available at the middle and high schools.

[Click here](#) for details.

- Click on the following links for IMPORTANT SCHOOL INFORMATION:

School Messenger, the alert notification service:

<https://www.phmschools.org/parents/schoolmessenger>

Parent FAQ on Emergency Preparedness:

<https://www.phmschools.org/school-emergency-frequently-asked-questions>

12th-grade Immunization Requirements:

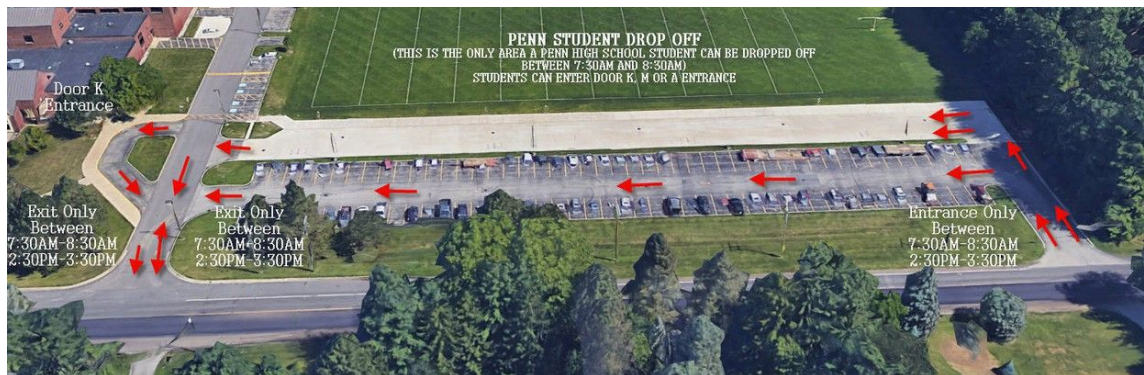
<https://www.phmschools.org/parents/12th-grade-immunization-requirements>

- Remember, safety is our first priority ... **take care of this place, take care of yourself, take care of others.**

While it would be great to enjoy the convenience of various dine-in delivery services, for safety reasons Penn High School does not allow unauthorized deliveries. This includes

delivery services such as Uber Eats, DoorDash, Grubhub, Dine in Delivery, etc.
Students will not be able to accept these delivery items should they order them. .

- **Student Work Permits:** If you have a completed **Intention to Employ State Form 896**, please bring it to the Main Office in the morning and it will be processed during the day.
- If a student plans to ride the bus home with another student, Penn must have signed letters from parents from **BOTH** riders with phone numbers. These should be in the counseling office at the **START** of the school day. Deans need time to verify the bus notes and when they are given to us halfway through the day, there often isn't time to call and then the notes can't be approved. Students can pick up the bus notes from the counseling office at the end of the day and give them to the bus drivers.
- Current School Year Penn Parking Passes need to be displayed in your vehicle. Tickets will be issued for vehicles that do not display a tag or are parked inappropriately.



The designated student morning drop-off between the hours of 7:30 – 8:30 a.m. at Penn High School is in the Jefferson Rd. Student Parking Lot (south of the football practice field). [Click here](#) for an image and video outlining the procedures.

The Jefferson Student Lot NORTH ROW will now be used as part of the daily parent student drop-off and pick-up area; therefore no parking will be permitted in the NORTH ROW. Students normally parking in the North Row will be permitted to park in other areas. [Click here for more details on these new areas.](#)

For more information on student parking, [click here](#).

- **Reminder ~ Students who have an early dismissal, make sure you stop by the attendance window at Door A before you exit the building.**

- **Students must enter the school at Door A during school hours and check in at the Security booth.** Make sure that you have your school ID. Do not try to enter Door K (or other doors) and ring the buzzer or disturb classes.

All students should be picked up at Door M immediately after school. Parents should follow the established traffic pattern and not park along the shoulder on Jefferson Rd. This presents a safety issue for our students and all automobiles in the vicinity.

Click the link for information about reporting absences and late arrivals:

<https://penn.phmschools.org/attendance>

- When a student is ill, has an appointment or needs an early dismissal, parents/guardians need to use the **Attendance Office** automated line @ **(574) 258-9501**. The automated line is 24/7, which allows the convenience of calling anytime of the day. **Remember to give your student's I.D. when calling.**
- Students who will be extending their winter breaks in order to visit a college will need to bring in a document from the college's office of admission that verifies the visit. Then, that day away from school will be noted as a "college visit" (which makes it exempt or a non-absence from school). For additional information on attendance, visit the [attendance](#) webpage.
- Parents of students enrolled in Elkhart Area Career Center classes are responsible to contact the EACC with attendance information, in addition to Penn High School attendance. Please contact EACC secretary Trisha Malone at 574-262-5650, option 2 or email tmalone@elkhart.k12.in.us.
- Download Penn High School Calendars for your phone by visiting <https://penn.phmschools.org/calendars>. You can download a Penn High School Calendar that lists Gold and Black days, as well as important dates. There is also a Fine Arts Calendar and an Athletics Calendar. You can also print out a Gold/Black Days Calendar.
- **If you are going to change your bus route**, you must contact Brenda Chaffee at 574-258-9524 or bchaffee@phm.k12.in.us. If you will have a new address, **parents/guardians must provide two proofs of your new address** to the school for your bus route to be changed. **You must also contact the school if you are no longer needing a bus route due to driving next year**; or if there is a change in an alternate pick-up address. Transportation is trying to prepare for routing for next year, and any updates will help them to route students correctly.

- To help after-school traffic flow, please be aware of "right turn only" signage. Signs will be set up at the Jefferson lot and will also direct students exiting the Main lot (the roadway by ESC) to turn right.
- **If you park at River Valley**, it needs to be south of the lamp posts.
- **Please wear your ID every day. If you do not have an ID, you can purchase a new one for \$3 in the IMC. Make sure that you have your ID on and a pass in order to be out of class. If not, our security staff will walk you back to class to obtain one.**
- Everyone should now have an ID card. If you do not have one, please report to the library before or after school or during your lunch to have one printed. All students are expected to have an ID displayed at all times. Displaying an ID card is a matter of safety and security, as it quickly informs us of who belongs here.
- The **INSTRUCTIONAL MATERIALS CENTER (IMC)** is undergoing a number of changes in the way it can serve Penn High School students.

Click the link to find out about IMC resources, how to get passes, about new policies and more: <https://penn.phmschools.org/imc-guidelines>

- **"LOST AND FOUND"** is located in the IMC. Ask a student assistant in the IMC to help you locate your lost belongings.

We could have your lost athletic bags with clothes, jackets, sweatshirts, lunch bags, water bottles, shorts, t shirts, and shoes. Electronics are given directly to Resource Officer Reppert.

- You must have a pass, or be in a class to be in the IMC. Students are not permitted to eat lunch in the IMC. Lunch is to be eaten in the cafeteria. Please remember to bring all trash up to the tray carousel and wait to be dismissed by the supervising staff.
- Did you know **ebooks** are available to you to check out 24/7? Go to mackinvia.com, type in Penn High School, and then use your full email address for your username and your ID number for your password. Email carmstrong@phm.k12.in.us if there is a title you want or if a password isn't working.
- Students will not be allowed in the stands at athletic events with backpacks or beverages. Students are not allowed in the aisles/walkways in the bleachers.
- Take a moment to familiarize yourself with our **DRESS CODE**. Make sure that you are following it. The **DRESS CODE** is on Page 22 of the Penn High School Student

Handbook:

https://penn.phmschools.org/sites/penn.phmschools.org/files/pennhs_handbook_2017.2018.pdf

Among the items covered in the [Dress Code](#) at Penn High School is the wearing of hats during the school day. Please remember that hats should not be visible and should be placed in a backpack or locker. Also remember that hoods should not be worn on students' heads during the school day.

- **Return your loaner Chromebooks to the IMC at the end of the day.** If you do not, there will not be charged Chromebooks for students to check out the following morning.
- If you need access to the Internet for Chromebook/homework/eLearning, there is an affordable Internet service for eligible households that is \$9.95 a month: <https://internetessentials.com/>
- **KINGSMEN COURT** (student government) has a suggestion box at the entrance of the IMC. Students are encouraged to voice any concerns or comments about Penn High School's environment and how Kingsmen Court can improve it.
- Follow the **COUNSELING CENTER** on Twitter @PennCounselor and @PennScholarship for college and scholarship info.
- **TAKE 3**
 - **Take Care of Yourself.**
 - **Take Care of Each Other.**
 - **Take Care of This Place.**

Athletics:

- **Anyone interested in participating in athletics or a club must complete the online registration at <https://www.registermyathlete.com/>. [Click here](#) for the Code of Conduct.**
- Save money and support one of Indiana's top high school athletics programs by purchasing a Penn High School All-Sports Pass. [Click here](#) for details.

- Student-Athletes must be picked up at Door D after practices. Parents/Guardians are asked not to pick up student-athletes at Door E due to safety concerns.
- Girls interested in participating in the Powder Puff Football can sign up with Mrs. Eutsey in Room 128.

[Click here](#) for detailed info and the permission slip.

Practices are the following dates - 8/26, 9/4, 9/9, 9/11, 9/16, 9/17 - from 6:30-8 p.m. on the practice football field.

Students participating in Powder Puff must register on Register my athlete, sign all consent forms, and pay the \$40 insurance fee.

This season's Powder Puff Game is set for Wednesday, Sept. 18, at 7 p.m. at TCU/Freed Field.

- Open Baseball Fields will start next week - weather permitting - on Tuesday (Sept. 3) and Thursday (Sept. 5), right after school for approximately two hours for all boys interested in trying out for the baseball team this spring. These workouts will take place on the new Varsity Baseball Field, meaning no metal cleats, no sunflower seeds, no gum, and no candy. Morning workouts will start Thursday, Sept. 5, from 7-8 a.m. All potential baseball players are expected to attend these workouts.
- Open swim will be held at the Penn High School Pool every Monday-Wednesday from 7-9 p.m. THERE IS NO COST FOR STUDENTS OR FOR THOSE WHO LIVE IN THE PHM COMMUNITY! You must bring your ID! Students who are not at Penn yet must have an adult stay with them!
- [Click here](#) for the first-week schedule for Penn Athletics practices for the 2019-2020 school year.

PENN FITNESS CENTER

- The Fitness Center is open to staff, students & community from 5:45 a.m.-7:45 a.m. on Monday-through-Friday. The Fitness Center is open to all Penn students from 3:30-5 p.m.
- If P-H-M Schools are closed for the day, the Penn Fitness Center is also closed. The Fitness Center will be open on days with a two-hour delay. Check local media for school closings.
- Check your school emails for updated Fitness Center information.

- The Fitness Center is open to students and staff from 3:17-5 p.m. on Monday-through-Thursday. Enter and exit at Door G. Have your rides ready to pick you up at 5 p.m. at Door G.
- The Fitness Center will be OPEN all summer: Monday - Thursday 3-8:30 p.m.; Mornings 5:45-7:45 a.m. Monday - Friday. Summer hours start on Monday, June 10.
- The Fitness Center offers a trainer who is available Monday-Thursday 2:30-8:30 p.m. to assist with programs on weight loss or weight gain.
- Suggestions are welcome. Stop by and share your thoughts.
- Students who are absent and unexcused or have any tardies cannot come to the Fitness Center on that day. We check your attendance as soon as you sign in, so please make sure that you are in school and on time.
- All students MUST have a current school ID from Penn to attend and must have a lock.
- Parking is getting very limited now with events going on. People who use the Fitness Center might have to park in the parking lot along Jefferson Blvd.
- The ID machine is up and running now, so students should have their actual ID with them, rather than a temporary one.
- The Fitness Center is open to walkers only from 5:30 p.m.-6:30 p.m. on Monday-through-Thursday.
- Staff and Community may use the Fitness Center from 6:30-8:30 p.m. on Monday-through-Thursday (Open Ball, Weight Room & Fitness Room).
- Pickleball and Badminton, Weight Room, & Fitness Room are available to staff & community from 6:30-8:30 p.m. on Tuesday-Wednesday; Walkers 5:30-6:30 p.m.
- The Fitness Center is available to walkers only from 8-9 a.m. on Saturdays.
- Open Gym is available to staff, students & community from 9 a.m.-to-noon on Saturdays.
- Adults MUST have a current photo ID and live in the P-H-M school district.
- Please enter and exit at Door G.
- The Fitness Center is not responsible for theft.
- Click the link for more information about the FITNESS CENTER hours, guidelines and more: <https://penn.phmschools.org/fitness-center-aug-23>
- **Students who are absent and unexcused or have any tardies cannot come to the Fitness Center on that day. We check your attendance as soon as you sign in, so please make sure that you are in school and on time.**
- **ATHLETIC PRACTICES PICK-UP AND DROP-OFF**

DOOR D is the designated drop-off and pick-up location for students going to or coming from Athletic practices.

DOOR E is NOT a drop-off/pick-up location, and it is only unlocked after school for athletic contests, not practices.

Clubs/Activities:

If you are participating on a Penn Athletic Team or are in a Penn-sponsored Club, you must register online at <https://registermyathlete.com/schools/index.php>.

Freshmen Mentor is scheduled for Thursday, Sept. 12, and Friday, Sept. 13.

The **"First Tuesday" Book Club** will have its first meeting in the IMC on Tuesday, Sept. 10, from 3:30-4 p.m. Come check us out and bring your favorite book.

Culture Club/Diversity Club is scheduled to meet in the IMC on Wednesday, Sept. 11, from 3:30-4 p.m. Come to this meeting if you are interested in being a part of planning and programming for cultural events at Penn.

Penn's Environmental Awareness Club (PEAC): Where we make Penn students more aware of what's happening in the world today and how we can all make an impact on it. Although climate change is inevitable and cannot be stopped, we can all be more aware of it and learn to inform others around us. We will have activities such as planting, making posters to educate any environmental issues, clothing drives, reusable items, etc. We will meet in Room 225. Meeting times are to be determined over text, remind & social media.

***FIRST MEETING NEXT WEDNESDAY @7:30 a.m.!**

The first **Dance Marathon** general meeting is in Room 251 on Tuesday, Sept. 10, at 7:45 a.m. OR at 3:30 p.m. Anyone is welcome to come, and you only have to come to ONE meeting, not both.

The **Kingsmen 100** club is a way for students to have fun by attending Kingsmen Athletics events and be eligible to win prizes. [Click here](#) for details.

The **Penn Gender and Sexuality Alliances** will meet on the first and third Wednesday of every month at 3:30 in Room 196.

The **Science Academic Super Bowl Team** will have its first meeting on Tuesday, Oct. 1, at 7:40 a.m. in Room 236. All interested students are invited to come and get information and sign up to participate.

To anyone interested in joining **Model United Nations** for the 2019-2020 school year, there will be meeting for all new members at 7:35 a.m. on Monday, Sept. 9, in Room 163. There will be a mandatory meeting for all members at 7:35 a.m. on Monday, Sept. 16, in Room 163.

Writers' Guild will meet after school on the first and third Fridays of the month. If you enjoy creative writing, join us to share ideas, snacks, and write time. We meet in Room 239 after school until 4:30 p.m.!

Quiz Bowl will have our callouts/resume practice next week starting on Monday, Sept. 9, at 3:30 p.m. The meeting will last until 4:30 p.m. We will also have practice every Monday, Tuesday, and Wednesday during the week up until matches start. Attending every single practice is not mandatory and there are no prerequisites to join Quiz Bowl.

To anyone interested in joining **Model United Nations** for the 2019-2020 school year, there will be meeting for all new members at 7:35 a.m. on Monday, Sept. 9, in Room 163. There will be a mandatory meeting for all members at 7:35 a.m. on Monday, Sept. 16, in Room 163.

Love to volunteer? **Join Key Club!** Our informational meeting for Freshmen will be held on Wednesday, Sept. 11, at 7:45 a.m. in LGI-A! Our first general meeting for all returning and new members will be Wednesday, Sept. 18, in the CPA! Hope to see you there!

The **Penn Boys and Girls Bowling Teams** will have a Parent & Bowler meeting at 6 p.m. on Tuesday, Sept. 3, at OC Lanes (1416 Lincolnway West, Osceola). The first practice is set for 6:30 p.m. on Tuesday, Sept. 10, at OC Lanes. Contact Coach Smith at OCLanesYouth@gmail.com or 574-292-1851. The Penn Bowling Teams experience provides scholarship opportunities, the chance to be on a team, and the chance to learn a life-long activity in bowling.

Computer Club will meet for the first time on Wednesday, Sept. 4, immediately after school until 4:30 p.m. in Room 238.

Penn students interested in volunteering for the **Penn Kids Coalition** should email kwetzel@phm.k12.in.us or kcozart77@phm.k12.in.us. The organization benefits children of need in our community.

First meeting: Tuesday, August 27th at 3:30 p.m.

Where: Room 241

Staff Advisor: Mr. Schaetzle

The **Penn Republican Club** is open to all Sophomores, Juniors and Seniors.

As a club, we will focus on the following activities.

- To educate members on the Declaration of Independence, the U.S. Constitution, and the principles of governance championed by the Founding Fathers.
- To offer members the opportunity to attend GOP events in St. Joe County, to meet St. Joe County GOP officers, and to meet Republican elected officials.

- To create or join in a philanthropic endeavor that results in a sustainable difference in the life or lives it touches.

College/Scholarship Information \$\$\$

[Click here](#) to find out about Scholarship opportunities for Penn High School students.

Scholarships.com – www.scholarships.com free and safe link to productive scholarship search.

College Rep Visits to Guidance Office:

Sign-up in CCRC rm. 119 at least 2 days prior to visit & a pass will be sent to you.*
(9th & 10th graders may only attend during Study Hall.)

***Regarding college presentations at Penn - When you receive a pass to attend a college presentation, be sure to sign in at the visit. Attendance will be checked, and if you are not on the attendance list, your teacher will be notified you didn't attend, and any future passes will be voided.**
Thank you!

UNIVERSITY/COLLEGE	GRADE	DATE	TIME	BLOCK